

THE CHALFONTS LOCAL AREA FORUM



DATE:	21 October 2009
TIME:	7.00 pm
LOCATION:	The Chiltern Room, Chalfont St Peter Community Centre, Gravel Hill, Chalfont St. Peter, Gerrards Cross, SL9 9QX

AGENDA

Item		Page No
1	Confirmation of Chairman	
2	Confirmation of Vice Chairman	
3	Apologies for Absence / Changes in Membership	
4	Declarations of Interest To declare any personal or prejudicial interests	
5	Terms of Reference To discuss and agree the Terms of Reference for the Local Area Forum	1 - 6
6	LTP3 Briefing Paper Briefing Paper from Ed Gurney, Transport Policy Officer, Transport for Buckinghamshire	7 - 10
7	Highways / Delegated Budget 2010/11 Presented by Chris Schwier, Transport Localities Team Leader.	11 - 22
8	'We're Working on It Project 2009 Presented by Chris Schwier, Transport Localities Team Leader	23 - 26
9	Delegated Budget - Positive Activities for Young People The report will be tabled at the meeting by Carole Burslem, Locality Services Area Coordinator.	
10	Other Delegated Budgets Report from Carole Burslem, Local Area Co-ordinator	27 - 30
11	Forward Plan To record any items which Members may wish to bring to the attention of the Local Area Forum	
12	Question Time There will be a 20 minute period for public questions, and each speaker will have a maximum of three minutes to speak. Members of the public are encouraged to submit their questions in advance of	

	the meeting to facilities a full answer on the day of the meeting. Questions sent in advance will be dealt with first and verbal questions after.	
13	Petitions To receive petitions addressed to County, District or Parish Councils	
14	Date of Next and Future Meetings To be Advised.	

Democratic Services Contact : Maureen Keyworth, Tel 01296 383603, Email
mkeyworth@buckscc.gov.uk
Please contact me if you have any special requirements e.g. hearing loop

Agencies : Buckinghamshire County Council, Chiltern District Council, Chalfont St Giles Parish Council, Chalfont St Peter Parish Council, Little Chalfont Parish Council, Seer Green Parish Council, Thames Valley Police, Buckinghamshire Fire and Rescue, Buckinghamshire PCT



Report to THE CHALFONTS LOCAL AREA FORUM

Title: The Future of Locality Working

Date: 21 October 2009

Author and Contact Officer: Carole Burslem,
Locality Services Area Coordinator (tel: 01494 475380)

Electoral Divisions Affected: Chalfont St Peter, Chalfont St Giles, Seer Green, Little Chalfont

Recommendations:

1. Members are asked to **note**
 - i the purpose of Local Area Forums
 - ii the proposed constitution for the Local Area Forum (see Appendix 1)
2. Members are asked to **agree** that in future nominated representatives from Chalfont St. Peter, Chalfont St. Giles, Little Chalfont and Seer Green should meet as a fully constituted Local Area Forum (LAF).

Background

3. Local decision-making has been part of the County Council's structure since 2000 when the County Council received a clear message from parishes that they saw the County as remote and unapproachable. The approach has evolved significantly over the last 8 years and the 4 Local Committees established by Bucks County Council in 2000 have played a central role in this evolution.
4. The establishment of Local Area Forums (LAF) is the next stage on this journey and will meet one of the County Council objectives for locality working by devolving decision-making and influence to local members. During 2009/10, approximately £44,000 per LAF* will be devolved, along with a range of local decision and consultation.
5. The County Council will use the 19 local areas as building blocks to plan and deliver services. Through the Local Area Forums, Parishes will be able to discuss their own priorities and influence service delivery in their local area. The need to understand and measure outcomes for local communities is also an important aspect of the new Local Area Agreement (LAA) framework.

6. An understanding of local community needs will be the starting point for the LAA, service planning, budgetary processes and central to Bucks County Council performance management processes.

** made up of funding for Positive Activities for Young People, grants for Early Years providers, the existing delegated transportation budget and a discretionary revenue budget*

7. The County Council is now seeking to move forward with the creation of a formal Local Area Forum (LAF) for this area.

Appendix 1

PROPOSED CONSTITUTION AND TERMS OF REFERENCE

Members are asked to consider the following draft constitution and terms of reference and make such changes as they feel necessary.

This is drawn from the detailed proposals contained in the resolution of the County Council on July 10th 2008. Copies of the Council resolution will be available at the meeting on the 18th February 2009 or can be viewed on the County Council website - <http://www.buckscc.gov.uk/moderngov/ieListDocuments.asp?CId=107&MId=2493&Ver=4>

LOCAL AREA FORUMS – TERMS OF REFERENCE**1 Capturing Priorities for the Area**

Agreement about the key local priorities for the area - drawn from parish plans, County and District Community Plans, the Local Area Agreement plus other consultation and community engagement in the area and the local knowledge of the LAF members - will enable a shared understanding of local issues and priorities for improving the quality of life of the area to be used as the basis for collective action.

LAFs will provide an additional mechanism by which to engage local people and local stakeholders on the priorities and policies of local service providers, including the desired level and range of services and major service developments affecting the area and annual budget proposals. (*Note: examples of this could be waste, major development proposals, school closures*).

There is also the opportunity to consider the effectiveness of all public services within the community area in meeting local needs, informed by residents' feedback, and to recommend changes to service policy as appropriate.

2 Empowered Decision Making with Funding

LAFs will be empowered to take decisions on matters devolved* from the County Council, District Council and other partner organisations, including town and parish councils. They will also take decisions on budgets allocated* by the County Council, District Council and other partners. (**Note: this will be subject to negotiation with Services and partners*)

3. Taking Action on Community Issues

LAFs will provide the chance to co-ordinate County Council consultation and community engagement at a local level; to promote and extend community empowerment in the area and to ensure feedback on County issues raised. Other issues of local concern will be referred to the relevant organisation or partnership for attention. The LAF will have a role in the monitoring action and negotiating the resolution of issues.

Joint Forums (LAFs)

The LAFs will be joint forums of the County Council with the District Councils, local councils and other partners.

In law, LAFs are unincorporated associations with written constitutions

LAF Meetings

The LAF will normally meet quarterly within its local area.

Additional meetings or workshops/conferences can be convened as required outside the normal cycle of meetings.

Membership

All County Councillors and District Councillors and representatives of parish and town councils will be members.

Representatives of police, fire and rescue and health, voluntary and community sector and other key local organisations (e.g.: local businesses) may also be invited to attend the LAFs. This is a decision for each LAF to make although it is hoped that LAFs will wish to engage as widely as possible.

The LAF will also be free to invite representatives of organisations or individuals to meetings as appropriate for specific topics.

Chairing

The Chairman will be a County Council Member elected by the LAF membership.

The Vice-Chairman will normally being a member of the District Council, again elected by LAF members.

Decision Making

Decision making will normally be by consensus.

In the event that voting is required, the principle of one vote per member (in the case of parishes, their appointed representatives) will apply.*

It is assumed that twin or triple hatted County Councillors for the Local Area will vote as County Councillors at these meetings. Therefore Parishes are advised to appoint someone other than a County or District Councillors as their representative.

The LAF may extend voting rights to representatives of other regularly attending bodies if it chooses.

** legislation does not currently allow parish and town councils to vote on the expenditure of County and District Councils. Any vote taken on such expenditure can only be advisory*

Public engagement

The LAFs will be open to the press and public *

All LAFs will allow a 20 minute period for public questions during each meeting. Members of the public should be encouraged to submit their questions in advance of the meeting to facilitate a full answer.

Forums are encouraged to promote public attendance and engagement e.g. allowing members of the public to present petitions and speak on particular agenda items.

Petitions

Petitions may be received by the LAF.

In the case of petitions relating to the County Council, the County Councillor(s) for the Division concerned may chose to present the report to Full Council. The County Council's response will be reported back to the LAF and the Cabinet Member may also report progress to Full Council.

Petitions relating to the District Council, or other bodies, will be passed to the District Council and a formal response reported back in due course.

Officer support for the LAFs

Regular officer support for the meetings will be provided by the County Council's Area Co-ordinator and Lead Area Officer, supported by a representative of the County Council's Democratic Services, who will provide secretarial support to the Forum and constitutional advice.

In addition, officers from either the County or District Councils (or other bodies) may attend in support of particular agenda items.

Agenda and minutes

An agenda will be prepared for each LAF meeting under the guidance of the Chair. However all LAF members are invited to nominate items for the agenda.

Formal agendas will be issued in advance of the meeting and notes will be circulated following the meeting.

It is the responsibility of each Council's representative at the meeting to ensure that they report back to their organisation, with the aid of the minutes, to ensure that decisions are actioned and information flow maintained.

** There may be rare occasions, when the business is defined as confidential in which case the Chair will have to request non-LAF members to leave the room.*



Report to THE CHALFONTS LOCAL AREA FORUM

Title: Local Transport 3 – Plan Briefing Note

Date: 20 October 2009

Author Ed Gurney, Transport Policy Officer, Transport for Buckinghamshire, Tel No. 01296 387192, email. egurney@buckscc.gov.uk

Electoral Divisions Affected: All

Summary

1. As the LTP3 project moves forward, Transport for Buckinghamshire need to engage with local stakeholders and members to clarify a number of issues. At this stage we want to send you a pack of information and ask you to:
 - Ensure that the objectives set for LTP3 meet your needs
 - Confirm that the Problems and Issues listed are accurate
 - As you, at local parish level, to help prioritise strategic options
 - To ask local parishes to feed back on the Have Your Say Pages of the Buckinghamshire County Council website.

Local Transport Plan

2. A Local Transport Plan is a transport planning document, required by Government, which sets out the Local Authority's Transport policies, strategies and priorities over the coming years.
3. Although previous LTPs have set out 5 year programmes this third LTP will set out the priorities and strategies covering the 15 years up to 2026, which is in line with the local planning framework
4. The emerging LTP will be based on evidence derived from a range of sources. It will need to describe how the County will incorporate national and regional transport agendas while focusing on local issues to create a plan for Buckinghamshire

The Process for Developing LTP3

5. LTP3 has to be approved and in operation by 1 April 2011. A project has been set up to ensure that the objectives are agreed and the plan is developed, consulted and written taking into account all the local issues and concerns as well as the national and regional agendas

6. To ensure that local people are able to properly contribute we are starting the engagement process at an early stage starting with the Transportation Symposia events in July, October and November. For the purpose of transport planning nine transport areas have been developed from the 19 locality areas. All 19 areas will receive a presentation and be able to contribute to the transport planning process
7. The results of this engagement will help inform the content of Local Transport Plan and help prioritise the initiatives.

LTP3 Objectives

8. The Government priorities are broadly similar to previous LTPs but have been adjusted to bring them in line with the requirement to **Develop a Sustainable Transport System (DaSTS)**. The priorities are now:
 - 1 Reduce Carbon Emissions
 - 2 Support Economic Growth
 - 3 Promote Equality of Opportunity
 - 4 Contribute to Better Safety Security and Health
 - 5 Improve Quality of Life and Healthy Natural Environment

Issues and Problems

9. Using a combination of previous consultation responses, transport modelling data and census data we have compiled a list of those specific issues and problems that have been identified in each of the Local Transport Areas. It is intended to build on these to inform the development of local transport strategies to help tackle some of these local issues and problems.
10. Whilst we will not be directly consulting with you regarding issues and problems we will be asking whether we have missed anything from our analysis of existing information.

Option Prioritisation

11. At this stage of our consultation process we are asking you as stakeholders to help us prioritise the strategic options. This will help us to put into context your local issues and problems.

The role of Local Area Forums and Community Engagement Areas

12. The main focus of this process is to gather views on how best to prioritise the options available in your area. This gives you the opportunity to guide future spending and help progress the most important schemes for your area.
13. We will be asking you to circulate this information both within the forum but also to disseminate this information to your local Parishes to gain their views. We will not be holding specific meetings with Parishes therefore your help is vital to enable all views to be gathered.

Development of the LTP3 options over the next 18 months

14. Having worked with you to prioritise the options at this stage a full consultation will be taking place in the summer of next year (2010) which will show the preferred package of options that meet your local needs and meet the technical appraisal undertaken internally.
15. Following this current engagement, we will be in contact with you again with feedback through the next appropriate LAF events and then we will engage with you during the Full Public consultation.
16. Feedback from these early phases of consultation will be available on our website in the new year (details to follow).
17. We would like to thank you, in advance, for your comments, help and support with this major task.



Report to THE CHALFONTS LOCAL AREA FORUM

Title: HIGHWAYS/TRANSPORT DELEGATED BUDGET (2010/11)

To: Chalfonts Local Area Forum

Date: 13 October 2009

Author & Contact Officer: Jim Stevens, Head of Transport for Buckinghamshire
01296 382420
jstevens@buckscc.gov.uk

Recommendations

1. Chalfonts Local Area Forum is recommended to **NOTE:**

- The process for submitting projects for possible funding in 2010/11 through the highways/transport delegated budget.
- The delegated budget for highways/transport projects in the Chalfonts Local Area Forum for 2010/11 will be **£29,471.86**.
- Participatory Budgeting will be included as part of the process.
- Members of the Chalfonts LAF are invited to submit bids for schemes to the Chris Schwier, Transport Localities Team Leader by the 30 November 2009.
- All bids received will be evaluated and costed by Transport for Buckinghamshire and a full report presented to the Chalfonts LAF in January/February 2010 to enable the LAF to decide which schemes should be implemented in 2010/11.

Introduction

2. This report has been written to guide LAF members through the process of submitting bids for highways/transport schemes. The report also describes the criteria that will be used to evaluate all bids received.

Background

3. The highways/transport delegated budget amounts to £500,000 countywide and historically has been allocated to the former Local Committees equally (£125,000 per district area).

4. Under this arrangement Transportation Officers supported the Local Committee by evaluating bids to enable the Committee to decide which schemes should be implemented. Under this methodology the amount of money spent in each Parish/Town area varied from year to year, with some areas not having any money allocated.
5. It was decided to start moving towards a funding allocation methodology to reflect 'need' in each LAF area. This approach was used for evaluating scheme bids for the LAF's in the Aylesbury Vale and Wycombe district areas to determine the works programme for 2009/10.
6. This 'needs based' methodology is now being rolled out for all LAF's and will therefore also apply in all areas.
7. The methodology uses a weighted formula as a proxy to reflect need (population, road length, car traffic volume, HGV traffic volume and net customer satisfaction data in each LAF area).
8. The allocation of funding for 2010/11, arising from this methodology, is shown in Table A.

Participatory Budgeting:

9. In December 2007, the County Council was approached by the Department for Communities and Local Government to be one of the national pilots taking the Participatory Budgeting (PB) project forward and we accepted the invitation.
10. PB is a mechanism which brings local communities closer to the decision-making process around how budgets are spent. It gives people direct and clear choice about how funds are allocated in their local area, thus ensuring that their priorities are met. It is a flexible process and can be implemented in varying forms. PB aims to enhance participation in local democracy whilst ensuring the delivery of cost-effective local services.
11. It is intended to encourage all LAF's/LCP's to use the principles of PB when developing scheme bids for the delegated budget and the process describing how to do this is set out in Appendix A.

Next Steps:

12. All LAF members are encouraged to start developing ideas for local highways/transport related schemes (for implementation in 2010/11) and embrace the principles of PB whilst doing this.
13. Bids should be submitted to Chris Schwier, Transport Localities Team Leader by the 30 November 2009 using the process described in Appendix A.

Table A

LAF/LCP Area	Funding for 2010/11	LAF/LCP Area	Funding for 2010/11
Beaconsfield	£31,678.93	Chepping Wye Valley	£24,436.87
Beeches	£30,182.42	High Wycombe	£38,070.52
Gerrards Cross	£30,051.90	Marlow	£30,938.44
Ivers	£33,086.74	Princes Risborough	£31,554.17
SB Area Total	£125,000.00	WYC Area Total	£125,000.00
Aylesbury	£21,341	Amersham	£27,112.96
Buckingham	£26,947	Chesham	£35,292.25
Haddenham	£22,252	Great Missenden	£33,122.92
Waddesdon	£23,202	The Chalfonts	£29,471.86
Wendover	£18,267	CH Area Total	£125,000.00
Wing & Ivinghoe	£31,190		
Winslow	£17,815		
AV Area Total	£161,014		

Guidance for Parish and Town Councils on Delegated Budgets incorporating principles of Participatory Budgeting for 2010-11

Purpose

In December 2007, we were approached by Communities and Local Government to be one of the national pilots taking the Participatory Budgeting (PB) project forward and we accepted the invitation.

PB is a mechanism, which brings local communities closer to the decision-making process around how budgets are spent. It gives people direct and clear choice about how funds are allocated in their local area, thus ensuring that their priorities are met. It is a flexible process and can be implemented in varying forms. PB aims to enhance participation in local democracy whilst ensuring the delivery of cost-effective local services.

To take this project forward, pilots were carried out in two Local Areas; Wendover and Chepping Wye Valley. A key aspect of the PB project is to ensure that local communities are more closely involved in the decision making process. We therefore want to ensure that parish and town councils are engaging their communities when putting forward 'bids' to BCC. Our aspiration is to move in a more sustainable and meaningful manner from limited involvement by local communities to high levels of active and direct participation by our residents and local Members in our decision-making processes.

This paper is to advise Parish and Town Councils of the decision to combine the principles of Participatory Budgeting (PB) into the future bidding process for Delegated Budget funding.

In all Local Community areas it is expected to roll out this advisory document in time for the next round of Local Area Forum due around September 2009

Background

Delegated budgets were originally established to allow Local Area Committees to make decisions on an allocation of funding for local highway and transport needs. Historically, the schemes have generally been of a highway nature and have been on publicly maintainable land or had become dedicated as publicly maintainable following completion of the scheme. Following the change from Local Area Committee to the introduction of Local Area Forums. The delegated budget has been split between the 19 Local Community Areas throughout the County, using a needs based assessment using technically weighted criteria.

The Local Area Forum (LAF) and Local Community Partnerships (LCP) Delegated Budgets, as they will now be known, have allowed Parish/Town Councils an opportunity to promote a scheme, which will add benefit to the local community which under normal circumstances, would not have

received a high enough priority to be carried out as part of the Transport for Buckinghamshire annual programme. Any scheme that a parish or town council put forward must be submitted through the Transport Localities Team Leader to the LAF/ LCP for consideration.

Annually, on receipt of the bids for Delegated Budget funding, all schemes are assessed by Officers and priorities considered and agreed by the LAF /LCP .Local Members form an active part of the Local Area Forums and Chair the meetings, to further enhance local democracy. Members are encouraged to engage with local Parish and District Councillors and other stakeholders to jointly develop schemes that satisfy both the needs of the County Council and the locality.

The rationale behind **this** proposal is to include the principles of Participatory Budgeting into this process. In doing so, as well as taking into account the technical aspects of a scheme, due consideration is given to social, economic and other equality criteria including the level of importance of a scheme to the local community. The outcome from this will be that we will provide the general public with a greater sense of participation in the budgetary decision making process.

Criteria for scheme bids

- a) Schemes bids should be supported by Parish/Town members and full details must be submitted in writing by the Parish Clerk to the Transport Localities Team Leader
- b) Parish/Town Councils are responsible for carrying out local consultation on proposed schemes to harness views of residents, councillors, officers, community groups, police and other public sector and voluntary organisations into a partnership around local needs, preferences and priorities. Evidence of this consultation should be included as part of the application for delegated budget.
- c) Scheme bids should only be considered for new works or improvements and preference will be given to those schemes which meet the needs of the community. Examples of previously successful schemes can be found at the end of Part 3 of the Submission Form
- d) Individual scheme bids must exceed the LAF/LCP budget allocation unless part funding arrangements are agreed.
- e) Scheme bids are assessed using the LAF /LCP Delegated Budget Scheme Assessment process (see Appendix 1) in order to prioritise them based on benefit to local communities and the needs of multiple and diverse groups.

- f) Scheme bids for the following financial year should be submitted before 30 November 2009 for agreement by the Local Area Forums in the January/February cycle. Beyond 2010-11, bids will need to be submitted by May for inclusion in the following financial year's programme.
- g) All scheme bids are assessed and reported to LAF / LCP meetings held in the last financial quarter for approval and implementation in the following financial year.

How to make a bid

Appendix 1 outlines criteria for the scheme, taking into account local circumstances and reflecting Participatory Budgeting principles. Parishes and Town Councils will be asked to complete Part 1 of the form. It is important to consult local communities as part of this process and include all supporting information to enhance your bid for Delegated Budget funding.

The technical assessment (part 2 of the form) will be completed by Transport for Buckinghamshire and will supplement the application process.

Local Area Forum Delegated Budget Scheme Assessment sheet

Part 1 - to be completed by Parish/Town Council

	PROVIDE DETAIL	POINTS SCORED (BCC TO COMPLETE)
Have local stakeholders and community leaders been engaged in the planning of this scheme? (Evidence required as part of the submission)		
Have the needs of different groups of people where relevant/appropriate been taken into account?		
Could the scheme result in an adverse effect on the local community? If so, is it justifiable or legitimate?		
Will this scheme increase equality between groups and/or make it more visible?		
Does the scheme actively engage and involve people from different backgrounds in the locality?		
Does the scheme bring groups and communities into increased contact with each other?		

Will this scheme help groups develop a sense of belonging and feel engaged in local budgetary decisions?		
Total (Max 2.0)		

Part 2 to be completed by Transport for Buckinghamshire Officer Only

Date.....

Scheme.....

Parish.....

Accessibility (tick boxes)

- Dropped kerbs – improved pedestrian access..... (0.3 max)
- New community footway..... (0.2 max)
- Improved access to schools..... (0.1 max)
- Improved access to local shops..... (0.1 max)
- Improved access to hospitals..... (0.1 max)
- Improved access to health care..... (0.1 max)
- Improved access to sheltered housing..... (0.1 max)

 TOTAL

Congestion

- Improved visibility..... (0.4 max)
- Improvement to on street parking..... (0.3 max)
- Remove carriageway obstruction..... (0.3 max)

 TOTAL

Environmental Issues and Impacts

- Reduce traffic speeds..... (0.5 max)
- Encourage walking, cycling or use of public transport (0.5 max)

 TOTAL

Road Safety Issues

- Potential for reducing collisions..... (0.2 max)
- Safe place to cross roads..... (0.1 max)
- Signs or line improvements/Village gateway feature.. (0.1 max)
- Lighting improvement..... (0.1 max)
- Vehicle Activated Signs..... (0.1 max)
- Provision of new footway..... (0.1 max)

 TOTAL

Maintenance Issues (- minus score)

- Significant utility plant impact (> £1,000)..... (-1.0 max)

 TOTAL

Note:

In each section the criteria are weighted and give a possible maximum score of 1.0. The higher the score, the greater the case of the schemes being implemented. A low score will mean that schemes do not rank as high priority. The maximum possible score for all sections is 4

Part 1 Scores

Total

LAF DB Assessment Score

GRAND TOTAL

Examples of schemes that have been approved in the past are shown here. This list is not exhaustive only indicative of successful bids.

- Bus shelter,
- New Street light
- Kerbing
- Provision of footway
- Vehicle Activated Signs
- Salt bins
- Dropped kerbs and accessibility improvements
- Parking areas



Report to THE CHALFONTS LOCAL AREA FORUM

Title: 'WE'RE WORKING ON IT' PROJECT - 2009/10

To: Chalfonts Local Area Forum

Date: 13 October 2009

**Author &
Contact Officer:** Jim Stevens, Head of Transport for Buckinghamshire
01296 382420
jstevens@buckscc.gov.uk

Recommendations

1. Chalfont Local Area Forum is recommended to **NOTE:**
 - The principles of the 'We're Working On It' project.
 - The 2009/10 programme timescales.
 - Members of the Chalfont LAF are invited to identify suitable works to be considered for the Local Community gangs as part of the project during 2009/10 and liaise with the County Council Local Member and Local Area Technician on the specific details.
 - Members of the Chalfont LAF will be encouraged to identify priorities for the plane and patch gangs later this financial year to assist the County Council Local Member and Local Area Technician determine the works programme for 2010/11.

Introduction

2. This report has been written to inform LAF members about the principles of the 'We're Working On It' project, funding and the type of work that can be carried out locally through this project and how LAF members can influence the work carried out.

Background

3. The "We're Working On it" project was initiated in 2008/09, following the County Council's decision to invest more resources into highway maintenance in response to local concerns and in order to make a real

difference on the ground. The budget for this project in 2008/09 was £3.25 million (county wide) and this has increased by a further £0.95 million this year (2009/10).

4. The project this year follows similar principles to those adopted last year and falls into three discreet elements. The three elements are road surface plane and patch, white lining and community gangs.
 - **Plane and Patch** – commenced in May and will be completed by October 2009. The work is being carried out in a wave of activity moving south to north through the County, dealing with potholes and road surface defects, prior to the onset of winter. The programme is set out in Table A below from which it can be seen when the plane and patch work in Amersham is due for completion.
 - **White Lining** – repainting white lines following on behind the plane and patch gangs and will be completed by October. Some work is being carried out overnight (at no additional cost) reducing the impact on the road network.
 - **Local Community Gangs** - the local community gangs carry out activities such as sign cleaning, hedge cutting and general tidying up work to improve the environment and street scene. There is one local community gang allocated to each district area (two in Aylesbury Vale) and they will be operating for the entire year.

Table A

LAF/LCP Area	Programme Date	LAF/LCP Area	Programme Date
Beeches	May	Great Missenden	July
Ivers	May	Chesham	July
Gerrards Cross	May	Wendover	July/August
Beaconsfield	May/June	Aylesbury	July/August
Amersham	May/June	Waddesdon	August
Chalfonts	May/June	Haddenham	August/September
Princes Risborough	June	Winslow	August/September
Chepping Wye Valley	June/July	Wing & Ivinghoe	August/September
High Wycombe	June/July	Buckingham	September/October
Marlow	June/July		

Funding:

5. The total budget for the 'We're Working On It' project for 2009/10 is £4.2

million. This pays for all plant, labour and materials associated with the three elements of the project.

3. The budget for the plane and patch work is sub allocated to each LAF area using a weighted formula as a proxy to reflect need in each area (a base allocation, population, road length and customer contacts).
4. The 2009/10 allocation of funding for the plane and patch work, arising from this methodology, is shown in Table B.

Table B

LAF Area	Funding	LAF Area	Funding
Insert name	£110,200	Princes Risborough	£112,000
Ivers	£94,600	Chepping Wye Valley	£102,800
Gerrards Cross	£90,400	High Wycombe	£134,400
Beaconsfield	£84,000	Marlow	£126,000
SB Area Total	£379,200	WYC Area Total	£475,200
Wendover	£90,400	Amersham	£105,400
Aylesbury	£139,400	Chalfonts	£92,600
Waddesdon	£82,800	Great Missenden	£89,000
Haddenham	£102,400	Chesham	£109,000
Winslow	£90,200	CH Area Total	£396,000
Wing & Ivinghoe	£120,200		
Buckingham	£124,200		
AV Area Total	£749,600		

12. The local community and white lining gangs are funded from within the total budget for the project. This pays for one local community gang allocated to each district area (two in Aylesbury Vale) for the entire year. The white lining gang is similarly funded, although this element of work will cease in October to coincide with the completion of the plane and patch work.

Identifying Work Priorities:

13. One of the main principles of the project is that work is identified by the County Council Local Member, working with the Local Area Technician and other stakeholders. In this way, the work carried on the ground will reflect local community needs and priorities.

Next Steps:

10. LAF members are encouraged to engage with the process of identifying work priorities for the local community gangs this year and communicate the specific details to the Local Member and Local Area Technician for the LAF area.

11. Please note that for the Chalfont LAF the plane and patch gangs may have completed their work for this year. However, any concerns and requests for highway maintenance or other related works (outside the 'We're Working On It' project) should be passed through to the County Council on 0845 230 2882 or discussed with the Local Area Technician for the area.
12. LAF members will be encouraged to identify work priorities for the plane and patch gangs towards the end of this year to assist the County Council Local Member and Local Area Technician determine the works programme for 2010/11. A further reminder will be given to the LAF later this year.

Local Area Technicians:

11. The Local Area Technicians responsible for the Chalfont area is Tony Broderick. The Local Area Technicians are based in the Amersham Area Office and can be contacted on 0845 230 2882.



Report to THE CHALFONTS LOCAL AREA FORUM

Title: Local priorities funding

Date: 21 October 2009

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Electoral Divisions Affected: Chalfont St. Peter, Chalfont St. Giles, Seer Green, Little Chalfont

Recommendation:

The Members of the The Chalfonts Local Area Forum are recommended to agree funding of £80000 from its Local Priorities Budget 2009/10 for the proposals described in this report, subject to the conditions outlined.

Summary

1. This report outlines proposals which are recommended for support from the Local Priorities Devolved Budget of £8,000 for 2009/10. No other eligible proposals were received.
2. The recommended proposals are:

Chalfont St. Giles Revitalisation Group - benches	£1500.00
Back Lane Allotments Association	£1500.00
Little Chalfont Westwood Park – Flood lights	£1000.00
Chalfont St. Peter Parish Council	£1000.00
Chalfont St. Peter Youth Centre – new equipment	£1200.00
Seer Green Youth Football Club – additional equipment	£720.00
Chalfont St. Peter Heritage Appraisal Group – equipment	£750.00

Local Priorities budget

3. This budget can be used for any purpose which supports local community priorities identified by the LAF through its Local Area Planning process. As the LAF has not yet undergone the local area planning process, in 2009/10 proposals will be assessed against local priorities taken from parish or town plan, the Service Excellence event and any other appropriate forms of local consultation.
4. In 2010/11 and for future years, the local priorities will be matched against the priorities set by the The Chalfonts Local Area Forum in its planning process.

5. The budget must be spent on expenditure relating to this financial year.

Chalfont St. Giles Re-Vitalisation Group

6. The Chalfont St. Giles Re-vitalisation Group Action Plan acknowledges that every effort should be made to assist and encourage improvements to the River Misbourne in the area.
7. The River Misbourne improvements are being worked upon by re-vitalisation groups in both Chalfont St. Peter and Chalfont St. Giles to restore the river and this work is supported by local residents.
8. As initial improvements the Chalfont St. Giles Re-vitalisation Group would like to purchase 2 benches/seats to be placed alongside the river, which would enable the elderly to rest during their walks.
9. Funding is required towards the purchase of the seats. Further funding for the seats and whole project would be from Chiltern District Council input and SEEDA monies.

Back Lane Allotments Association

10. The Back Lane Allotments Association are applying for funding towards continuing improvements to the security of the allotment site, signage and erection of notice boards.
11. The Parish Council own the allotments but they are run by a Management Association comprised of villagers and users. They wish to continue with the improvements to the site to discourage vandalism and anti-social behaviour.
12. Funding has already been secured from Chiltern District Council for the provision of new padlocks to allotment holders and the gates. But they wish to continue with the improvements and upgrading of the site by erecting notice boards and signage and better fencing which will cost in the region of £2500.
13. The Back Lane Allotments Association are applying for £1500 towards these costs.

Little Chalfont

14. There is a requirement for youth diversionary activities to be run after school as a measure towards preventing anti-social behaviour within the parish as supported by NAG minutes and the Parish Council
15. In order for 10 football sessions to be run on a weekly basis at Westwood Park after school (16.30 – 19.00) during the autumn/winter months, there is a need to hire flood lights.
16. The application is for £1000 to cover 10 sessions of hire at £100 each time.

Chalfont St. Peter Parish Council

17. The Parish are currently in the process of employing a professional consultant to do a survey of the people of CSP in relation to all issues surrounding a Parish Plan, a VDS and community related items.
18. The Parish urgently require a mechanism to establish the views of the residents of Chalfont St. Peter on their needs as there are planning demands being raised by CDC
19. The cost of the project is approximately £8000 and the Parish is applying for £1000 as prime pump money to support the marketing of the survey.

Chalfont St. Peter Youth Centre

20. The Youth Team Leaders and Estate Manager have identified items of equipment which are needed to aid the development of the youth work at the CSP youth Centre. Items include Games and game console, digital cameras to enable digital art project, footballs etc.
21. Youth /anti-social behaviour is a local priority for both the NAG and the Parish Council and the volunteer run youth club is very successful, attracting large numbers of young people each week.
22. The total cost of the equipment requested is £2000, I would recommend an award of £1200 with the remainder of the funding coming from the youth club or other funding sources.

Seer Green Youth Football Club

23. The Seer Green Youth Football Club are successfully increasing the numbers in the Under 7 – Under 9 age group and require more equipment to incorporate the young people. The club provides diversionary activity at an early age to ensure the young people maintain interests as they get older and in so doing prevent possible anti-social behaviour during teenage years
24. As they will be playing in league matches the mini goal posts must conform with laid down standards and there is a legal requirement for teams to have medical bags. Storage space is at a premium and this means the club need to provide additional lockable storage sheds.
25. They would like to apply for £720 towards this equipment with further funding being provided from club contributions.

Chalfont St. Peter Heritage Appraisal Group

26. The Heritage appraisal group, work with the Chilterns Open Air Museum to provide displays and presentations. They are also present at events in Chalfont St. Peter to inform visitors and local residents of the history of Chalfont St. Peter

for example Feast Day. They have also worked with the local Guide Unit and helped with their History Badge.

27. The group would like funding towards equipment to help with displays and presentations which would allow them more flexibility in the community.
28. The Heritage Group would like funding towards a roller display unit to enable them to provide an exhibition in the limited space at the Council offices as well as in the community at large. Also a portable projector to enable them to project images and provide a rolling presentation. They are applying for £750 towards this equipment with further funding provided by Chiltern District Council to the re-vitalisation group.

Funding conditions

33. Any recommendations for funding of these proposals should be made subject to the following conditions:
 - The funding can only be used for the purposes described in this report
 - Evidence of expenditure and completion of the project must be provided
 - The support of the LCP must be acknowledged by the recipient in all relevant publicity
 - That the organisation makes itself available for monitoring purposes
 - The funding must be used during the financial year 2009/10

Recommendations

- 34 These three proposals have been considered by Rebecca Carley, Locality Service Manager, and Carole Burslem, Locality Services Area Coordinator, who are recommending the proposals for funding.